

2017 Boone Soil and Water Conservation

District Summer Internships

Duration: 10-12 weeks, 40 hours per week

Locations available:

- Boone, Iowa (Boone County)

Pay: \$12.00 per hour

Qualifications: Open to any students currently enrolled in college or recent graduate majoring in a field of study related to agriculture, conservation, engineering, construction trades, GIS, communications, public relations, urban planning, or environmental sciences.

Duties: The Intern will assist the Boone Soil and Water Conservation District and Natural Resources Conservation Service with duties including, but not limited to:

- Working with local landowners and partners to develop interest in and commitment to implementation of conservation programs and activities
- Water quality monitoring through the collection of water quality samples
- Assist field office staff with the development of conservation plans and implementation of conservation practices
- Working with Palmer Amaranth in CRP plantings.

Work environment: This position includes both office and field work. Successful candidates will work as part of a local team as well as independently, be able to traverse rough terrain on foot, spend time outdoors in the summer months, be able to work with the public including landowners and customers, use GPS/GIS tools, work in extreme temperature or inclement weather as required, work around large equipment, and complete work in a timely manner. **A valid driver's license is required.**

Reporting: The Intern will report to the District Conservationist on a day-to-day basis. A background check of the student will be required.

The student Intern will also make a formal presentation at the end of their internship to report on their experience and work completed over the summer. The student is expected to coordinate the planning of this meeting and present findings to interested conservation partners.

Deadline to apply:

Applications must be received (not postmarked)
by **4:00 p.m. on Monday, May 8th, 2017**

Application Process:

1. Submit a Cover letter and Resume or attached application to: Boone Soil and Water Conservation District, 1602 Snedden Drive, Boone, Iowa 50036

For more information about a specific position, contact:

- Boone, Iowa (Boone County) – Jayne Smith, Conservation Assistant, 515-432-2316 Ext 3

SOIL AND WATER CONSERVATION DISTRICT SUMMER INTERN 2017 Application

I am applying to work in the following location/s: Boone

APPLICANT INFORMATION					
LAST NAME		FIRST		MI	
STREET ADDRESS				APT/UNIT #	
CITY		STATE		ZIP	
PHONE		EMAIL			
Are you a citizen of the United States? <input type="checkbox"/> YES <input type="checkbox"/> NO					
If NO, are you authorized to work in the U.S. <input type="checkbox"/> YES <input type="checkbox"/> NO					
Have you ever been convicted of a felony? <input type="checkbox"/> YES <input type="checkbox"/> NO					
If YES, explain:					
Do you have a current, valid driver's license? <input type="checkbox"/> YES <input type="checkbox"/> NO					
EDUCATION					
High School					
From		To		Did you graduate? <input type="checkbox"/> YES <input type="checkbox"/> NO	
College					
From		To		Field of Study	
Other				Address	
From		To		Did you graduate? <input type="checkbox"/> YES <input type="checkbox"/> NO	
				Degree	

PREVIOUS EMPLOYMENT / WORK EXPERIENCE			
Employer		Phone	
City, State		Supervisor	
Job Title			
Duties			
May we contact your previous supervisor for a reference? <input type="checkbox"/> YES <input type="checkbox"/> NO			
Employer		Phone	
City, State		Supervisor	
Job Title			
Duties			
May we contact your previous supervisor for a reference? <input type="checkbox"/> YES <input type="checkbox"/> NO			
Employer		Phone	
City, State		Supervisor	
Job Title			
Duties			
May we contact your previous supervisor for a reference? <input type="checkbox"/> YES <input type="checkbox"/> NO			

REFERENCES please list three references			
Full Name		Relationship	
Company		Phone	
Address			
Full Name		Relationship	
Company		Phone	
Address			
Full Name		Relationship	
Company		Relationship	
Address			
DISCLAIMER AND SIGNATURE			
I certify that my answers are true and complete to the best of my knowledge. If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.			
Signature		Date	

In addition to this application, create a 1-page COVER LETTER that briefly responds to the following:

- How did you find out about this internship opportunity?
- Why are you interested in this internship opportunity?
- What are your career goals?
- Demonstration of your ability to complete work independently

Applications must be **RECEIVED BY** (not postmarked) **4:00 p.m. on Monday, May 8th 2017**.
Return completed application including the following 3 items: 1) Cover letter, 2) Soil and Water Conservation District Summer Intern 2017 Application Form 3) Resume

**Mail or email application to: Summer Intern Position
Boone Soil and Water
Conservation District
1602 Snedden Drive
Boone, Iowa 50036**

**Do NOT include any additional materials with your application not specified above.*